

HP-FORM-RSP-00003 Routine Self-Audit Checklist

Health Physics

Permit Number:	Lab room number(s):
Performed By:	Date:

Proc. #	Area of Compliance	
6.1.4	List of authorized users and required permits are current and up-to-date;	<input type="checkbox"/>
6.1.4	Required permits and appropriate signs are present at entrance of the laboratory and/or within the laboratory space;	<input type="checkbox"/>
6.1.5	No consumption, or evidence of consumption, of foodstuffs;	<input type="checkbox"/>
6.1.6 6.1.7 6.1.8 6.1.9	Workspaces and equipment used for radioactive materials properly labeled and identified:	<input type="checkbox"/>
6.1.10	Contamination monitoring is performed at least weekly, and records are maintained;	<input type="checkbox"/>
6.1.11	All radioactive sources and containers of radioactive materials properly labeled (Isotope, Activity and Reference Date), and stored securely in appropriate containers with shielding as required:	<input type="checkbox"/>
6.1.12	Inventory of all radioactive materials within the lab is maintained and accurate including a complete and current list of sealed sources. Work is conducted within the posted permit limits;	<input type="checkbox"/>
6.1.13	Personnel handling radioactive materials are designated as NEWs and have completed appropriate training;	<input type="checkbox"/>
6.1.14 6.1.15	Personnel handling radioactive materials are wearing appropriate dosimetry and protective equipment;	<input type="checkbox"/>
6.1.16	Survey and contamination monitoring instruments available or immediately accessible;	<input type="checkbox"/>
6.1.17	Spill kits prepared and ready for use;	<input type="checkbox"/>
6.1.18	Radioactive and inactive waste bins present and properly used;	<input type="checkbox"/>
6.1.19	Labels on empty stock vial, pots and containers defaced, removed or relabeled;	<input type="checkbox"/>
	If permit changes are required, authorization is granted by the Health Physics Advisory Committee (HPAC);	<input type="checkbox"/>

Name: _____ Signature: _____ Date: _____